Morning Notes 10/22/18

**Out of Office:**

Rita on vacation all week

Noemi out of office

Sales will be coming in this week

Akel out tomorrow morning, will be back in

**Team Meetings:**

11 am – Project Review

2 pm – R&D meeting

2 pm – Bob & Kim – call with recruiter

3 pm – Conf call with Nutranext

**QC Updates**

F230012 – will receive tomorrow from Taylorville

F230003 – will receive tomorrow from Taylorville

F080730 – one lot waiting on FTIR, one lot micro, micro back late today

F060045 – working on assay

F069691 – 1 lot, micro tomorrow, 1 lot released

F080133 – assay done, micro 25th

**Date changes**:

N/A